

CHARLESTOWN HERITAGE COMMISSION MEETING MINUTES

Tuesday, 26 June, 2012 7:00 pm

Bakery Building, Main Street, Charlestown, NH

Present: Wesley Van Velsor, Joyce Higgins, Terry Spilsbury, Sue Richardson, Eric Lutz, Carol Clark, Selectboard member Art Grenier

The Charlestown Heritage Commission was called to order at 7:00 pm by Secretary Carol Clark, initiating proceedings until the arrival of Chairperson Terry Spilsbury.

1. A motion was made to approve the minutes for the 22 May, 2012 meeting. This motion was seconded, and the minutes were unanimously approved.
2. Eric passed out two financial sheets which listed expenses to date. Balances were discussed, and it was requested that Eric meet with Jessica to ask her to give a breakdown, from the beginning, for the Warrant Articles Third History funding, to include deposits and withdrawals from that account.

Eric asked for requests for reimbursement from anyone who had Essay Contest expenses. Carol stated that she is funding the purchase of the frames and certificates, and will mention to Terry to give his reimbursement request to Eric for the cash awards.

4.a. Joyce handed out an updated list of items that need to be written for the Third History. She said that she would cut off item entries at the end of the week. Joyce will be starting final checks, to include item placements, headings, names, and table of contents. Her daughter will be doing corrections, and Sue will check the genealogy section. Joyce said she is close to the end of pulling things together.

b. Sue stated that a meeting had been planned to review prospective photos, but only she and Marge attended. The meeting, however, proved very productive as they went through an abundance of pictures. Sue stated that she received one response from her *Our Town* article requesting additional photos. It was discussed that we would need a person to scan the photos into the tif. format and to write captions for each. Sue said she will talk to a particular individual regarding the task of scanning. The photo subcommittee will also need to set a date for their next meeting.

c. Eric said there was nothing significant to report from the publication subcommittee.

5. Art stated that there were comments from the Selectboard that indicated that the area under the benches to be covered needed to be broadened. Discussion followed regarding the area under and around the benches, flagstone imbedded in sand or concrete, expense of each option, and possible cement cracking. It was suggested that the Heritage Commission come up with a plan for the benches and revisit the Selectboard with their suggestions. Wes said that it is possible that we could have two more benches by mid-July. Art will talk with the mowing company to see what charges are made for trimming around the benches. Terry gave Art a previous list of possible bench locations.

Eric stated that quite a bit had happened this past month regarding the Bridge Street project. Curbing was delivered and placed in the ground. Eric showed a plan by Daniel Caloris for a new office building at the Bridge Street location. Eric said the curbing would be done over the next six weeks or so. Bench placement was mentioned for this area, and Art will find out what easements would be in place or would be necessary.

6. There were two bids for the Town Hall fire alarm and sprinkler system upgrade, and a contract was awarded to Life Safety for the bid of \$60,000. So far, receipts have been obtained for \$28,000. toward the \$50,000. matching LCHIP grant.

7. The essay contest was again very successful, and the winning essays were presented at the June Historical Society meeting at the Town Hall.

8. There is nothing new to report regarding the historic plaques.

9. There is nothing new to report regarding the Fort at #4.

10. Art said that he received a proposal from someone who wanted to donate cannon balls to put in a stack by the cannon, and wanted to know if the Heritage Commission wished to accept this donation. It was stated that the cannon balls were not period pieces, and the Selectboard will hold off on a decision until they hear from the Heritage Commission. Wes will check with Chief Smith, who has the cannon balls, and will report to Dave Edkins.

11. Carol submitted an item for the July issue of *Our Town* covering the essay contest winners and a photo. There will be no August CHC item for *Our Town*.

12. Art mentioned that we need to have two postings of our upcoming meetings, one perhaps on the website and one at the town bulletin board.

It was mentioned that someone from the Commission could attend the July 18th Selectboard meeting to discuss benches and flagstone options.

The meeting was adjourned at 8:55.

The next Heritage Commission meeting is scheduled for 24 July, 2012 7:00 pm at the Bakery building.

Carol Clark, Secretary
Approved minutes